

Position Description
High School Coordinator

Purpose:

To intentionally lead, facilitate and administrate the High School Ministry of Memorial Park Church by inviting young men and women to *Love People. Know Jesus. Live Transformed.*

Qualifications:

- A Bachelor's Degree from an accredited college or university preferred
- Strong relational skills to connect with youth and their families
- Experience in youth ministry and missions/outreach ministry
- An evangelical faith, and missional worldview

Accountability:

- The High School Coordinator will report directly to the Family Ministry Director.
- The High School Coordinator will work closely with the Middle School Coordinator, the Family Ministry Director, the Family Ministry Team and the Student Impact Steering Team and members of staff as required.

Position Status:

- This is a fulltime exempt position.
- The position will enjoy the fulltime benefits as stipulated by MPC's Personnel Handbook.

Responsibilities:

1. Leading and directing the High School Youth Group on Sunday evenings as well as High School Discipleship Hour on Sunday Mornings. This includes:
 - Recruiting, leading, and preparing the HS leadership team.
 - Implementing a fun, energetic, grace-filled environment for High School students to thrive in.
 - Seeking every opportunity on both Sunday mornings and Sunday evenings to invite High School students and their friends to *Love People. Know Jesus. Live Transformed.*
 - Coordinate with the Family Ministry Director on curriculum for Youth Ministry.
2. In coordination with the Family Ministry Director, MS Coordinator, plan and implement a yearly calendar which will reflect all areas of the High School ministry including youth groups, retreats, summer trips, Bible studies, Life Groups, service projects, and fun outreach driven activities.
3. Participate in Student Impact Steering Team meetings and Family Ministries meetings.
4. Regularly assist in the Middle School ministry and give leadership and support when called upon.
5. HS administrative responsibilities (See addendum list of specific tasks)

Personal characteristics

- Passionate about Christ, possessing a deep, growing relationship with Jesus, evidenced by the fruits of the Spirit
- Visionary, goal-oriented, having ability assist an incarnational ministry for youth
- Humble, having a servant heart and a strong sense of abilities and vulnerable areas; meeting criticism with reason and caring concern
- Authentic, honest, consistent, and predictable, knowing and doing what is right in private life as well as in public life
- People oriented, approachable, genuine, unhurried, and relationship-building
- Supported by family, which provides a nurturing source of comfort and strength
- Healthy, maintaining a well-balanced lifestyle (stated in I Timothy 3:1-14)
- Enjoying life with a sense of humor, does not take self too seriously