



MEMORIAL PARK CHRISTIAN PRESCHOOL IS SEEKING A  
**JOB TITLE HERE**

### Purpose

To prayerfully guide and encourage students to grow in their social, academic and spiritual development while also equipping families of preschoolers for success in order to advance the mission of Memorial Park Church to Love People. Know Jesus. Live Transformed.

### Qualifications

- Holds a Bachelor's Degree from an accredited college or university. Preferably but not necessarily in Early Childhood or Elementary education.
- Previous experience teaching or classroom experience with young children.
- Possesses strong relational skills; the ability to build strong and positive relationships with children, parents, supervisor, and church staff.
- Possesses strong verbal and written communications skills.
- Possesses ability to prepare/enhance classroom instruction and student experiences as well as provide guidance to classroom aide.
- Maintains the required number of hours of Early Childhood Continuing Education.
- Ability to express an evangelical, reformed and missional world-view with children.
- Agrees with the Mission, Vision and Bylaws of Memorial Park Church

### Accountability

The Preschool Teacher shall report directly to the Preschool Director.

### Position Status

- This is a part-time exempt position
- The position will enjoy benefits as stipulated by MPC's Personnel Handbook

### Essential Duties & Responsibilities

- Facilitates the development and implementation of developmentally appropriate curriculum, reflecting current educational philosophies and technology as is age appropriate.
- Establishes academic goals and learning plans for age level, employing measurable tools for evaluating student progress.
- Communicates with parents through a number of sources including email and other online applications.
- Provides Fall and Spring conferences with parents.
- Assists in assessing kindergarten readiness.
- Provides support through the sharing of parenting resources including weekly or monthly newsletters.
- Demonstrates proficiency with basic computer skills including Word, Email, Internet Applications as well as MPC Connect as the primary database and communication tool.



## Essential Duties & Responsibilities Continued

- Participates in beginning and end of the year orientations and celebrations for staff, parents and students.
- Encourages participation in the life of the church (Be supportive and encouraging families to participate in activities and events offered by MPC such as Summer Surge or Family Fun Nights)

### **PERSONAL CHARACTERISTICS**

- Passionate about Christ, possessing a deep, growing relationship with Jesus. with a servant attitude.
- Authentic, humble, genuine, honest, unhurried, approachable personality and relationship-building.
- Spiritually healthy, maintaining a well-balanced personal lifestyle—a model of the gospel.

## How to Apply

Email letter of interest and resume to Debi Bordo at [dbordo@mpcepc.org](mailto:dbordo@mpcepc.org).

**Memorial Park Christian Preschool**

8800 Peebles Road, Allison Park, PA 15101

(412) 366-8201 | [mpcepc.org/Preschool](http://mpcepc.org/Preschool)