



## MEMORIAL PARK CHURCH IS SEEKING A **PASTOR OF CONGREGATIONAL CARE**

### **Purpose**

To lead, care for, and encourage our online and in person congregation in order to advance the mission of Memorial Park Church to Love People. Know Jesus. Live Transformed.

### **Qualifications**

- A strong faith in Jesus Christ as Savior and Lord
- A “people friendly” and caring personality
- Ability to work well as part of a ministry team
- Strong background including:
  - Experience in ministry related to member care in a growing digital environment
  - Experience in the supervision of staff and volunteers
  - Experience in teaching and preaching, especially memorial services
  - Experience in a large church
- Masters of Divinity/Ordination or ordainable in the EPC

### **Accountability**

- The Pastor of Congregational Care (PCC) shall report directly to the Lead Pastor
- The PCC shall work with the Lead Pastor and the Board of Deacons to oversee and implement all aspects of pastoral care at Memorial Park Church

### **Position Status**

This is a full-time, ordained position with benefits as stipulated by the EPC and MPC’s Personnel Handbook.

## **Essential Duties & Responsibilities**

### **Primary Responsibilities**

- Provide pastoral care and pastoral counseling to Memorial Park members and friends, in person and online
- Act as the point of contact among Memorial Park pastors for care and digital ministries
- Grow and lead our online experience

### **Online Church**

- Host, connect, and follow up with online congregants and visitors
- Work towards improving the online guest experience
- Connecting an online experience into an in-person experience, bringing individuals into the life of the church
- Creating avenues for prayer and participation in service

### **Membership**

- Assist in maintaining the member and friend records/notes in MPC Connect (our online church directory)
- Co-lead membership classes quarterly
- Track incoming and outgoing members



## Essential Duties & Responsibilities Continued

### Congregational and Senior Care

- Supervise the Pastoral Associate and support ministries through providing home and nursing home visitation, and coordinating/conducting nursing home worship services
- Regularly visit Memorial Park members in area hospitals and coordinate the Pastoral Care Team to assist with hospital visitation
- Connect our homebound friends to our online services

### Other Pastoral Responsibilities

- Regularly lead in worship; administer sacraments; and preach periodically
- Officiate memorials, weddings, and other services, sharing the responsibilities with the pastoral staff
- Serve as a member of Memorial Park's Session, Leadership, and Executive Teams, attending all related staff meetings and Presbytery meetings as needed
- Take time for study, reflection, and rest to nurture spiritual growth and health

## How to Apply

E-mail letter of interest and PIF to [pnc@memorialparkchurch.org](mailto:pnc@memorialparkchurch.org).

**Memorial Park EPC**

8800 Peebles Road, Allison Park, PA 15101  
(412) 364-9492 | [mpcepc.org](http://mpcepc.org)