



## Volunteer Opportunities Form School Year 2019-2020

Parent Name _____	Home Phone _____
Email _____	Cell Phone _____
Student Name _____	Teacher/Class _____
Student Name _____	Teacher/Class _____
Student Name _____	Teacher/Class _____

(For teacher/class please include teacher's name, number of days, age & time.  
Examples: Mrs. Harn 2D3AM or Mrs. Senge UA2W/F)

Please indicate the time of day it is best for you to help at the school:       AM       PM

Welcome to the 2019-2020 school year at Memorial Park Christian Preschool! From large projects to small tasks, there are many ways for parents to participate in the preschool. Our volunteers make many of the services and traditional events at the preschool possible. **Please check off areas that interest you and return this form on Parents Night, Student Orientation, or mail it to Memorial Park Christian Preschool, 8800 Peebles Road, Allison Park, PA 15101 by September 13<sup>th</sup>.** If you have questions, please call/email our Volunteer Coordinator, Barb Snyder, at BRB123@hotmail.com or (724)561-2447.

**As a reminder, the state of Pennsylvania now requires parents volunteering who have direct contact and/or supervision of children to have clearances on file at their place of service. This means that the originals of all 3 clearances must be brought to the preschool office, copied by the director, and then kept on file. You will maintain the original clearances.**

Please check off any activities, events, or tasks with which you can help.

### Year-long Activities

- Car Pool Greeters:** Escort children from their car to the classroom.  
5-6 parents are needed each day for the AM carpool and 2 parents each day for the PM carpool.  
**DAY**       Monday       Tuesday       Wednesday       Thursday       Friday  
**TIME**       AM (8:55-9:10)       PM (12:25-12:35)
  
- Meals and Hospitality:** Provide meals for other preschool families during a time of need. (new baby, illness, death in family, etc.)  
**MONTH**    September       October       November       December       January  
                  February       March       April       May       As needed

**PLEASE REVIEW BOTH SIDES**

- Prayer Chain:** Pray for specific needs of preschool families and staff
- Office Assistants:** Support preschool director in the office. Involves copying, some typing, answering phones and occasionally running local errands.

**DAY**       Monday       Tuesday       Wednesday       Thursday       Friday

**TIME**       AM               PM

- Call Me If You Need Me:** Help on an as-needed basis for various preschool projects.

### **Special Activities**

- Vision Screening:** The preschool offers vision screening for all children in the 3 year old, 4 year old and transitional classes. Volunteers are needed to **escort** (walk children from classroom to screening area). Many volunteers are needed to make these days run smoothly!

**DAY**       Oct 21               Oct 22

**TIME**       AM               AM

PM               PM

- Picture Day Escort:** Walk children from their classroom to be photographed.

**DAY**       Oct 28               Oct 29               Oct 30

**TIME**       AM               AM               AM

PM               PM

- Speech & Language Screening Escort:** Walk children from their classroom to the screening area.

**DAY**       Nov 4               Nov 5               Nov 6

**TIME**       AM               AM               AM

PM               PM               PM

- Staff Appreciation Luncheons:** Make decorations, prepare food, help serve, provide paper products, set-up or clean up for staff appreciation luncheons. Lunch is served from 11:40 - 12:30 pm.

**DAY**       October 18<sup>th</sup>               January 16<sup>th</sup>               March 27<sup>th</sup>

- End-of-the-Year Social Committee:** Help with the planning of the 2019 preschool social. Areas include set-up, welcome, games & craft, food, or clean-up. ***When: Social is Friday, May 15, 2020.***

**PLEASE REVIEW BOTH SIDES**